

## Equal Opportunities Monitoring Form

### CONFIDENTIAL

In accordance with its policy on equal opportunities in employment, Step-a-Side will provide equal opportunities to any employee or job applicant and will not discriminate either directly or indirectly because of race, sex, sexual orientation, gender reassignment, religion or belief, marital or civil partnership status, age, disability, or pregnancy and maternity.

In order to assess how successful this policy is we have set up a system of monitoring all job applications. We would therefore be grateful if you would complete the questions on this form. We have asked for your name to enable us to monitor applications at shortlisting and appointment as well as application stage.

All information will be treated in confidence and will not be seen by staff directly involved in the appointment. The questionnaire will be detached from your application form, stored separately and used only to provide statistics for monitoring purposes. Thank you for your assistance.

<b>Post title:</b>	
<b>Location:</b>	
<b>Full name:</b>	
<b>1. Gender:</b>	
MALE      FEMALE	
<b>2. Age</b>	
<b>3. Marital status:</b>	
MARRIED      SINGLE      OTHER	
<b>4. Do you have responsibility for dependants? (Dependants relates to children, or elderly or other persons for whom you are the main carer.)</b>	
YES      NO	
<b>5. Do you have any disabilities?</b>	
YES      NO	
<b>6. Ethnic origin</b>	
(Relates to a sense of identity/belonging on the basis of race/culture).	
I would describe myself as (choose ONE section from A to E, and then tick the appropriate box to indicate your cultural background):	

<b>A White:</b>	
British	
English	
Scottish	
Welsh	
Irish	
Other, please specify:	
<b>B Mixed:</b>	
White and Black Caribbean	
White and Black African	
White and Asian	
Other, please specify:	
<b>C Asian, Asian British, Asian English, Asian Scottish or Asian Welsh:</b>	
Indian	
Pakistani	
Bangladeshi	
Other, please specify:	
<b>D Black, Black British, Black English, Black Scottish, or Black Welsh:</b>	
Caribbean	
African	
Other, please specify:	
<b>E Chinese, Chinese British, Chinese English, Chinese Scottish, Chinese Welsh, or other ethnic group:</b>	
Chinese	
Other, please specify:	
<b>7. Where did you see this post advertised?</b>	
<p>Data protection: Information from this application may be processed for purposes registered by Step-a-Side under the Data Protection Act 1998. Individuals have, on written request [and on payment of a fee] the right of access to personal data held about them.</p> <p>I hereby give my consent to Step-a-Side processing the data supplied in this form for the purpose of recruitment and selection.</p>	
<b>Applicant's signature:</b>	<b>Date:</b>